



Barfield School

FEES, FROM 1st January 2018:

Years 5, 6, 7 & 8	£4,660 per term	All fees include lunch
Years 3 & 4	£4,520 per term	ditto
Year 2	£3,310 per term	ditto
Reception - Year 1	£3,140 per term	ditto

Nursery Termly fees Charge per term	No. of Sessions / Cost per Term				
	1	2	3	4	5
Morning (8.45am - 12.45pm)	£362.00	£724.00	£1,086.00	£1,448.00	£1,810.00
Afternoon (12noon - 4.00pm)	£362.00	£724.00	£1,086.00	£1,448.00	£1,810.00
Full Day (8.45am - 4.00pm)	£628.00	£1,256.00	£1,884.00	£2,512.00	£3,140.00
Extended Day (8.45am - 6.15pm)	£760.00	£1,520.00	£2,280.00	£3,040.00	£3,800.00
Ad Hoc Great Lates (4.00pm - 6.15pm)	£12 per session subject to availability				

Nursery Monthly Fees (46 weeks)* Charge per month	No. of Sessions / Cost per Month				
	1	2	3	4	5
Morning (8.45am - 12.45pm)	£126.15	£252.30	£378.45	£504.60	£630.75
Afternoon (12noon - 4.00pm)	£126.15	£252.30	£378.45	£504.60	£630.75
Full Day (8.45am - 4.00pm)	£219.00	£438.00	£657.00	£876.00	£1,095.00
Extended Day (8.45am - 6.15pm)	£264.85	£529.70	£794.55	£1,059.40	£1,324.25
Afternoon inc. Great Lates (12noon - 6.15pm)	£172.15	£344.30	£516.45	£688.60	£860.75

*Monthly fees are charged on the basis of 46 weeks. This is to allow parents to take children out of the Nursery for 4 weeks over the course of a year, in addition to the 2 weeks during the year when the Nursery is closed. Anyone wishing to use the Nursery for more than 46 weeks will be charged accordingly.

Minimum attendance in Owlets is three mornings per week.

Minimum attendance in Owls is five sessions per week, three of which must be mornings.

[For more details please see Conditions of Contract overleaf]

Learning Support – If, after consultation with parents, it is decided that extra learning support lessons are required, these will be chargeable at a rate of £15 per half-hour session.

Sibling discount – When two or more children from the same family attend Barfield, a 10% discount for any subsequent younger children is given.

Forces discount - There is a 10% discount on fees for Military Forces Personnel on production of Military ID.

All discounts apply from Reception – Year 8 inclusive.

Nursery Education Grant - Children are entitled to receive this in the term following their third birthday for six terms. The County Council send the funding to the school each term and this is deducted from your fees. We will allow funding for a maximum of 3 hours per session and a maximum of 15 hours per week. Please note that the figures above represent fees before any deductions. Charges for the academic year are equally split over three terms, although terms may vary in length.

Nursery Vouchers – we also accept Nursery Vouchers.

Registration Fee: £75

Confirmation Fee: £400 (requested when a place is offered, following a preliminary assessment visit).

[For more details please see Conditions of Contract overleaf]

Nursery - Owlets - Children can join the Nursery (Owlets) in the academic year they have their 3rd birthday. **Owlets and Owls** Morning sessions run from 8.45am - 12.45pm (after lunch) and afternoon sessions from 12.00noon (before lunch) until 4.00pm. Children can attend full-time immediately or add on attendance gradually each half-term to build up to full-time attendance in the Summer Term before moving up to Reception.

Reception - Attendance is full-time - School hours are 8.45am to 4.00pm

Year 1 - 2 - School hours are 8.30am - 4.10pm

If children in Owlets - Year 2 need to be brought to school early, staff are available from 8.00am and there is no additional charge for this. 'Great Lates' after-school care is available for

Owlets – Year 2, **until 6.15pm** at an **additional charge of £10.00 per session (charged from 4.10pm)**, which would be added to your school account at the end of the relevant term.

Years 3 - 8 - School Hours are 8.30am - 4.15pm. Supervised Prep. is available on most days until 5.10pm at no additional cost. Before-school and after-school activity sessions are available most weeks and some of these incur an additional cost, ie. Ballet, Judo (see termly Activities Sheet). Late stay is available until 6.15pm.



CONDITIONS OF CONTRACT - BARFIELD SCHOOL

1. A non-returnable Registration Fee of £75 for each child is payable when the Registration Form is completed. **Completion of this form does not guarantee the offer of a place.** A Confirmation Fee of £400 is payable when a place is confirmed and returnable (less any fees still owing to the school) when the child leaves Barfield.
2. Once a Confirmation fee is paid, if a child does not take up the confirmed place, the Confirmation Fee will only be returned if the school has received a full term's notice prior to the specified entry date.
3. Children attending the Nursery are required to attend the following number of minimum sessions:
Owlets 2-3 years Minimum of 3 mornings. Afternoons and full days optional.
Owls 3-4 years Minimum 5 sessions, 3 of which must be morning. Extra afternoons and full days optional.

Extra sessions may be booked on a first come first served basis. Please note these are subject to availability.
4. Fees are payable on or before the first day of each term. Any fees unpaid seven days after the start of term will attract interest at the rate of 5% above the Bank of England base rate and an administration fee of £100. (Failure to pay may result in parents being asked to remove their child from the school in which case a full term's fees at the rate prevailing at the commencement of the term in question will be payable).
5. Due notice is normally given of any fee increase in January, and it is the Trust's practice to hold the fees at the same level throughout the year. They do, however, reserve the right to increase fees without notice if exceptional circumstances should necessitate this.
6. No remission of fees can be allowed by absence through illness or for any other reason. If, for reasons beyond our control (force majeure), the school needs to close for a limited period, the school is not liable to refund fees.
7. If you wish to withdraw your child from the School for any reason or you no longer wish to take up the confirmed place for your child following payment of the Confirmation Fee, **a full term's notice must be given in writing or a term's fees paid in lieu at the rate prevailing at the commencement of the term in question. For children attending the Nursery all year round, 3 months' notice must be given in writing or three months' fees paid in lieu. No credit will be given for any Nursery Education Grant.**
8. The school reserves the right to request the removal of a child should this become necessary for whatever reason.
9. The school shall be at liberty to maintain records of information in relation to the pupil in human or machine readable form and [subject to the School giving notice of its intention to disclose the information referred to in this paragraph], where any fees remain unpaid at the time when the pupil leaves the school, the school shall be at liberty to disclose that fact and the amount in question to any other school which the pupil subsequently attends or to which an application is made for that pupil to attend.
10. When your child leaves Barfield his/her academic records file may, if requested, be forwarded to their new school. Any general academic files, containing exam results and reports, remaining at Barfield will be held for seven years after a child leaves us and will then be destroyed. Specific exam scripts will be kept for a year.
11. Confidentiality and References
 - a) You consent to supply, and/or to our applying for, information in respect of your child from any educational institution which your child has formerly attended, and medical reports we may find helpful for assessment purposes. The school will be sensitive to any requests for confidentiality.
 - b) You consent to our supplying information and a reference in respect of your child to any educational institution which you propose your child may attend. Any reference supplied by us shall be confidential. We will take care to ensure that all information that is supplied relating to your child is accurate and any opinion given on his/her ability, aptitude for certain courses and character is fair. However, we cannot be liable for any loss you are, or your child is, alleged to have suffered resulting from a reference or report given by us.